

National Green Tribunal

(Principal Bench)

Faridkot House, Copernicus Marg

New Delhi-110001

Limited Tender Enquiry Procurement of Judicial File covers

No. /PB/STORE/13/2014 pt

Dated: 02.08.2016

To,

(As per list enclosed of Empanelled vendors

Also on the website of this Tribunal)

National Green Tribunal proposes to purchase Judicial File Covers (with Printing) for its Principal Bench, New Delhi. Accordingly sealed tenders are invited for Supply of Judicial File covers from Empanelled vendors with the following details:

1. Nature of work: Supply of Judicial File Covers along with allied accessories (i.e. green thick long tag /thread with pointed ends and mirchi/ red thick strip)
2. Quantity: File Cover Vol I (Pleadings): 5000 (Pleadings)
File Cover Vol II (Documents): 3000 (Documents)
File Cover Vol III (Miscellaneous Application): 5000
3. Colour: As per attachments (scan copy) hard copy of file may also be seen from Store/judicial section of NGT.
4. Matter to be printed: in bilingual (English- Hindi) format (as per attachments)
5. Size: 14' x11' inch (Open size: 14' x22' inch) with two holes at center and with red strip (patti) inside at bend of the file
6. Thickness: 500 gsm
7. Last Date of submitting Tender Form: 12th August, 2016 up to 2:30PM
8. Date and Time of Opening: 12th August, 2016 at 4.00 PM
9. Amount of E.M.D: Rs. 5000/- (Eight thousand only, refundable (interest free)

Mode of EMD and Tender fee: Tenderers should make separate D.D. for "EMD" in favour of "The Registrar General, National Green Tribunal "payable at New Delhi.

Important Note for the Bidder: All the pages of the tender document should be submitted altogether. Tenders shall be submitted in a sealed envelope duly super scribed with name of the item and due date as mentioned and address to "The Registrar General National Green Tribunal, (Principal Bench) Faridkot House, Copernicus Marg, New Delhi-110001.

mentioned and address to "The Registrar General National Green Tribunal, (Principal Bench) Faridkot House, Copernicus Marg, New Delhi-110001.

Please Note that the tender document is subjected to verification with the original tender document, and if any discrepancy is found, the tender would be rejected. The Tribunal reserves the right to reject any or all tenders, without assigning any reason thereof.

TERMS AND CONDITIONS

1. Tenders are invited for the supply of items required for use in National Green Tribunal by **12th** August, 2016 before 02:30 P.M, 2016 at
"The Registrar General", National Green Tribunal, (Principal Bench) Faridkot House, Copernicus Marg, New Delhi-110001

The covers containing quotations must be marked **"TENDER FOR JUDICIAL FILE COVERS"**

2. The rates quoted should be inclusive of all charges viz. packing, forwarding, local taxes, railway freight, transit insurance etc. and free delivery at Tribunal's Stores Section. Taxes and duties should be quoted separately.

3. The payment for the ordered item would be made after the articles have been received and found in order. Normally payment shall be made through a crossed cheque /E payment system within reasonable time of the receipt of goods to our entire satisfaction.

4. The rates should be valid at least for one year from the last date of receipt of quotations/Tenders.

5. The undersigned is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason thereof.

6. All the columns of the annexure attached shall be duly filled in separately. The rates shall be quoted both in figures and words. The Tender should be signed by the authorized signatory of the firm.

7. The payment will be made on actual basis after receipt of goods as per specifications. In case the goods are rejected these have to be removed by the supplier at his own cost.

8. No payment will be made in advance for any supplies under this tender. The valid documentary proof of Sales Tax, VAT/Service Tax Registration No. & details of Income Tax registration (PAN) should be submitted along with the quotation. The taxes must be quoted clearly and separately. If the taxes are not quoted separately, it will be presumed that the rates quoted are inclusive of taxes.

9. Tribunal reserves the right to accept or reject any tender without assigning any reason.

10. The Tribunal reserves the right to verify/seek confirmation of all original documentary evidence submitted by the venders in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the tender will be rejected.

11. Delivery and installation of the items are within 15 days from the date of purchase order.

12. Earnest Money:

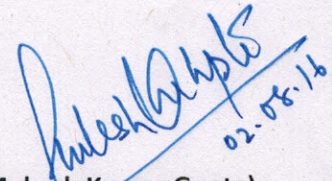
(a) **EARNEST MONEY:-** A Demand Draft for Rs 5000/- in the name of **"The Registrar General, National Green Tribunal"**, and payable at New Delhi, may please be sent along with your quotation as Earnest Money without which no quotation shall be considered. (b) Earnest Money is liable to be forfeited and bid is liable

to be rejected, if the tenderer withdraw or amends impairs or derogates from the tender in any respect within the period of validity of the tender.

(b) The earnest money of all the unsuccessful tenderers will be returned as early as possible after the expiry of the period of the bid validity and after issue of the purchase order. No interest will be payable by the purchaser on the Earnest Money Deposit.

(c) Forfeiture of Earnest Money: The earnest money will be forfeited in the following cases:

- (i) When the tenderer does not deposit the security money after the purchase order is given.
- (ii) When the tenderer fails to commence the supply of items as per purchase order within the prescribed period.
- (iii) When information/certificate/document furnished is found false at any stage.


(Mukesh Kumar Gupta)
Registrar General &HOO

National Green Tribunal
(To Be Filled By the Vendor/ Bidder)

- 1. Nature of work:
- 2. Name of the Vendor
- 3. Full Address of the Vendor
- 4. Telephone/ Mobile No./ Fax
- 5. Details of the D.D.

For E.M.D Amount (Refundable): D.D. No. _____ dated _____ drawn from the
bank _____

: - Price Schedule:-

S.No	Item	Quantity	Price per unit (in figures)	Price per unit (In words)	Taxes	Amount Total (inclusive all taxes)
1	File Cover Vol I	5000				
2	File Cover Vol II	3000				
3	File Cover Vol III	5000				
				Total Amount		
Total Amount (In words)						

Seal and Signature of the bidder/Vendor.

List of Vendors for Printing Work

1. M/s Bansal General Store
3588, Main Bazar, Old Subzi Mandi, Near
Indira Market, Delhi-110007
E-mail: aruneshbansal1@gmail.com, aruneshbansal@gmail.com
2. M/s Space 4 Business solution
3588, G.T Road, Old Sabzi Mandi
Delhi-110007
E-mail: space.4@rediffmail.com
3. M/s Rama Krishna Traders
B-2/41, Ashok Vihar Phase-II
Delhi-110052
E-mail: aruneshbansal@gmail.com
4. M/s Star Forms
8710, Rahat Ganj, Roshnara Road
Sabzi Mandi, Delhi-110007
E-mail:
5. M/s Sunil Kumar
Shop No. 94, Khanna Market
Lodhi Road, New Delhi-110003
E-mail: Sunilkumararora@gmail.com, satyamfurniture@gmail.com
6. M/s S. R. Interior
EG-71, Inderpuri, New Delhi-110012
E-mail: dksunil@yahoo.co.in
7. M/s Sunshine Enterprises
Shop no. 160, Anarkali Bazar, Jhandewalan Ext.
New Delhi-110055
E-mail: sunshine.ent160@gmail.com, skn_gulati@yahoo.co.in
8. M/s Dolphin Printo Graphics
4E/7, First Floor, Pabla Building, Jhandewalan Ext.
New Delhi-110055
E-mail: dolphinprinto2011@gmail.com, dolphinprinto2011@rediffmail.com
9. M/s Smat Form
3588, G.T. Road, Old Sabzi Mandi
Delhi-110007
E-mail:
10. M/s Genesis
G-91, Preet Vihar, Vikash Marg, Delhi-110092
E-mail: genesisadvt@hotmail.com

... appellant (S)
Applicant (S)
Petitioner (S)

... Respondent(s)

[illegible]

राष्ट्रीय हरित अधिकरण प्रधान न्यायपीठ नई दिल्ली के समक्ष
Before The National Green Tribunal Principal
Bench At New Delhi



याचिका / आवेदन सं.
Appeal / Application No

... अपीलकर्ता / Appellants (s)
आवेदक / Applicant (s)
याचिकादाता / Petitioner (S)

बनाम / Versus

... प्रतिवादी / Respondent (s)

खंड II

Volume II

पक्षों द्वारा दाखिल कागजात एवं अन्य दस्तावेज
Documents and Other Papers filed by parties

राष्ट्रीय हरित अधिकरण प्रधान न्यायपीठ नई दिल्ली के समक्ष
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... प्रतिवादी / Respondent (s)

खंड III
Volume III

विविध आवेदन / Miscellaneous Application