

National Green Tribunal
NOTICE INVITING TENDER For
Printing of NGT Calendars, Diaries, Greeting Cards

No. NGT (PB)/379/GA/2014

DATE: 20/11//2015

National Green Tribunal intends to procure NGT Calendars, Diaries, Greeting Cards, Principal Bench, New Delhi. Accordingly Sealed tenders are invited to print NGT Calendars, Diaries, Greeting Cards from Empanelled Firms with the following details, addressing "The Registrar General" National Green Tribunal, (Principal Bench) Faridkot House, Copernicus Marg, New Delhi-110001.

1. Nature of work: Printing of NGT Calendars, Diaries, Greeting Cards

2. Quantity and Specification:

1. NGT Greeting Cards+Envelopes With name: 2275, Without name: 225

Size	:	5"X7"		
Pages	:	4		
Paper	:	Cards	:	300 GSM Imported art card
		Envelope	:	120 GSM Supersunshine
Binding	:	Fold		
Embossing	:	Logo on the cover		
Gold Leafing	:	Logo on the cover		
Printing	:	Card	:	4 Color
		Envelope	:	1 Color
Quantity	:	2500		

2. Table Calendar (Spiral) with box

Size	:	8.5"X5.5"
Pages	:	14 (7 leaves)
Printing	:	4+4 Color
UV	:	On pictures
Binding	:	Wiro
Stand	:	Hard Board with paper pasting
Paper	:	300 GSM Imported art card, Austrian matt
Quantity	:	300

3. Pocket Calendar

Size	:	4"X3"
Pages	:	2(1 leaf)
Printing	:	4+4 Color
Binding	:	NA
Paper	:	300 GSM Imported art card, Austrian matt
Quantity	:	1000

4. Table Top Calendar

Size	:	A4
Pages	:	2(1 leaf)
Printing	:	4+4 Color
UV	:	On pictures
Binding	:	NA
Paper	:	170 GSM Imported art card, Austrian matt
Quantity	:	700

5. Executive Dairy-With name: 30, Without name (with box): 70

Size	:	10"X7"
		Leather bound

6. Ordinary Dairy

Size	:	10"X7"
Pages	:	2 dates per page
Printing	:	1 Color
Binding	:	hard bound paper pasting
Paper	:	80 GSM Imported art card, Austrian matt
Quantity	:	200

7. Wall Calendar

Size	:	17"X22"
Pages	:	2
Printing	:	4 Color
Binding	:	Wiro + hanger
Paper	:	220 GSM Imported art card, matt
Quantity	:	100

8. Pocket Dairy

Size	:	3"X4"
Binding	:	Perfect
Paper	:	Cover : 300 GSM imported art card Inside : 70 GSM imported maplitho
Style	:	Single date
Printing	:	Cover : 4 Color Inside : 1 Color
Quantity	:	300

All interested participants may contact in office NGT (PB) for further clarification for specification.

3. Last Date of submitting Tender: 24th November, 2015 up to 3:00 PM

4. Amount of E.M.D: Rs. 7,500/- (seven thousand five hundred only, refundable (interest free))

Mode of EMD and Tender fee: Tenderers should make separate D.D. for each "Tender fee" and "EMD" in favour of "The Registrar General" National Green Tribunal payable at New Delhi and send it with the duly filled up Tender / Quotation and all supporting documents.

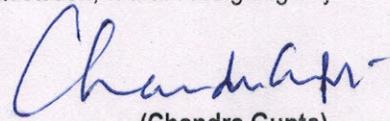
5. You are requested to submit the quotation mentioning rate and amount as per quantity inclusive of Taxes with no additional charges. The delivery should be made within a week from the date of placement of order.

6. Important Note for the Bidder: Tenders should be submitted in a sealed envelope and duly super scribed envelop with name of the equipment and due date as mentioned should be send at

"The Registrar General"
National Green Tribunal, (Principal Bench)
Faridkot House, Copernicus Marg,
New Delhi-110001.

7. The tender will be opened at the chamber of the Chairman of Tender Committee in presence of all those who wish to be present on the occasion on 24th November 2015 on 4.00 PM.

Please Note that the tender document is subjected to verification with the original tender document, and if any discrepancy is found, the tender would be rejected. The Tender/quotation received after due date shall be summarily rejected. The Tribunal reserves the right to reject any or all Tenders/ Quotation, without assigning any reason thereof.



(Chandra Gupta),
Registrar General, NGT, PB, New Delhi.