

No. NGT/(PB)/(24)/2012/263  
National Green Tribunal  
(Principal Bench)

Faridkot House  
Copernicus Marg  
New Delhi-110001

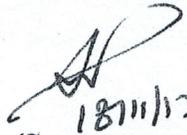
18<sup>th</sup> November, 2013

Office Order

The Hon'ble Chairperson has been pleased to direct that the staff working in the Benches be asked to improve their work, conduct & punctuality, and strict watch may be kept over them. In case there is no improvement, strict action will be taken against them.

Accordingly, the Registrars/Deputy Registrar of the Benches are requested to send monthly reports on the work, conduct and punctuality of the officers and staff working in the respective NGT Zonal Benches, for perusal of the Hon'ble Chairperson, by 7<sup>th</sup> of every succeeding month.

This issues with the approval of Competent Authority.

  
18/11/13  
(Sanjay Kumar)  
Registrar General

**Copy to:**

1. PPS to Hon'ble Chairperson
2. Registrar General
3. Registrar NGT(PB)
4. Registrar NGT(CZB), Bhopal
5. Registrar NGT(WZB), Pune
6. Deputy Registrar, NGT(PB)
7. Deputy Registrar, NGT(SZB), Chennai
8. DDO, NGT
9. Consultant (Admin & Protocol)
10. Guard File
11. Files Concerned (24),(80)