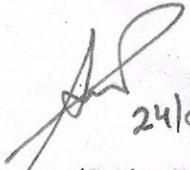


Notice / 721

All KHFM staff/staff/officers/personnel of Delhi Police/General Visitors/Advocates etc. are hereby directed to adhere the followings instructions while at the time of check-in and check-out from National Green Tribunal(Principal Bench) for security purposes:-

1. Check-in and Check-out will be done through the X-ray Machine installed at the entrance of main gate
2. The X-ray machine will be operated from early morning 7 A.M to 6:30 P.M in the evening
3. Security staff has to mandatorily check the ID Card/Gate Pass of all visitors including NGT employee
4. At the time of frisking it is mandatorily to keep the bag/baggage in the X-ray Machine
5. Big Front Gate will be opened only for the entry of the two wheeler vehicles/ Four wheelers vehicle which bears the stickers of NGT
6. Before entry of the vehicle, the checking of Baggage will also be mandatory
7. For late going staff proper checking is also mandatorily

This issued with the approval of Competent Authority and non compliance will be viewed seriously.


24/8/15
(Sanjay Kumar)
Registrar General

To ,

All staffs of NGT

Distribution:-

1. DR-cum-PPS to Hon'ble Chairperson /PS to Ld. Registrar General
2. The Deputy Registrar ,NGT(PB)
3. Account Section, NGT
4. All sections of NGT(PB)-For strict compliance.
5. Notice board of NGT /website of NGT
6. Administration Section
7. Guard file (Admn.)
8. Concerned Files.